



City of Aurora
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AURORA FOREST HILL CEMETERY

Guidelines

General

Revised January 2015

- All rules and regulations, including Cemetery lot rate schedules and other charges for interment and disinterment, are established by the Cemetery Board and approved by the City Council. Rules and fee schedules are subject to periodic review and change by the Cemetery Board, which meets quarterly during the year.
- All fees and charges are payable in advance to the City Clerk's Office unless arrangements are made to be handled through a funeral home.
- Cemetery regulations do not allow for the sale of lots between individuals.
- No interment shall be made in any site, except by Board approval, of the body or remains of any person who was not, at the time of death, the owner thereof, or the relative of the owner by blood or marriage.
- Lot owners shall not allow interments to be made in their lots for pay, nor shall any transfer or assignment of any lot be valid without the consent of the Cemetery Board.
- Memorialization cannot be placed for anyone who is not buried in the cemetery. However, memorialization for a Veteran buried overseas is allowed.
- Aurora Forest Hill Cemetery is not a full maintenance cemetery.
- Aurora Forest Hill Cemetery is not a pet cemetery, therefore, burial of animals is not allowed.
- The City of Aurora will buy back unneeded Cemetery sites at the original purchase price. Contact the City Clerk's Office.
- Aurora Forest Hill Cemetery is owned and operated by the City of Aurora.

Casket Burials

- Only one casket burial per grave site is allowed.
- Caskets must be enclosed in a concrete burial vault or concrete grave box.
- Casket burial or markers between grave sites is not allowed.

Cremain Burials

- Private burial of cremains must be arranged through the City Clerk's Office.
- Two (2) cremain burials per grave site is allowed.
- Burial of cremains between sites is not allowed.
- Burial of cremains over a casket burial is not allowed.
- An urn vault is recommended, but optional.

Monuments and Markers

- "Monument" means a memorial of granite or other approved stone that extends above the surface of the lawn.
- "Marker" means a memorial of granite or bronze that does not extend above the surface of the lawn.
- Aurora Public Works staff will install military markers. All other monuments and markers are the responsibility of the lot owner.
- Before purchasing any monument or marker, contact the City Clerk's Office.
- Monuments or markers are allowed in Blocks 5-16, markers only are allowed in Blocks 17-24.
- Installation of monuments or markers, including foundation preparation, is not allowed without the approval of the Director of Public Works.
- Monument companies shall be responsible for ground preparation, including tree root removal, when installing monuments or markers.

- All foundations for monuments must be constructed so as to extend four (4) inches beyond the monument on all sides and must be of sufficient depth and stability to support the proposed structure.
- A four (4) inch concrete border is recommended around markers.
- Monument and flat marker headstone maximum sizes:

Single grave site	16" width x 24" length
2 grave lot	16" width x 36" length
4 grave lot	16" width x 48" length
- One marker at the foot of a casket or cremain burial where one burial is on the site is allowed in addition to a family monument or marker.
- A marker can be placed over each cremain burial where two burials are on the same site in addition to a family monument or marker.
- The City reserves the right to remove all monuments or markers without liability to the owner whenever any of these objects become unsafe.

Landscape, Shrubbery, Plants and Flowers

- Lot owners are not allowed to change the grade of any lot nor interfere with the general plan of the Cemetery; however, lot owners may bring the lot and monument or marker to level grade at their expense.
- Lot owners may lay sod after receiving approval from the Director of Public Works.
- The private planting of trees, shrubs and bushes is not allowed.
- Decorations on wire hangers or objects anchored to the ground with wire are not allowed and will be removed by Public Works maintenance staff.
- One planter is allowed per grave site. Planters may be placed one week before Memorial Day and must be removed by September 30. Any planters left beyond September 30 will be removed by Public Works maintenance staff.
- The use of shepherd hooks or elevated plant stands is acceptable.
- One vigil light and up to two solar lights per grave site is allowed.
- Any and all ornamentation other than one planter, one vigil light, and up to two solar lights per grave site will be removed by Public Works staff.
- Artificial flowers are not allowed.
- The City reserves the right to remove any tree, shrub, vine, plant or flower that may become unsightly, dangerous, or not in keeping with the landscape design of the Cemetery.

Columbarium

- A Columbarium is an above ground repository composed of niches to hold cremation urns.
- Each niche shall contain the cremated remains of one body.
- Container size for cremains shall be limited to a 10" x 10" x 10" cube.
- The initial opening and closing of a niche for the interment of cremains is included in the sale price.
- Purchase of a Columbarium niche shall include a 4" x 10" bronze niche front plaque of uniform font, including name, year of birth, year of death and military branch emblem for Veterans. Installation will be done by Public Works staff.
- Planters are allowed in the Columbarium Courtyard.
- An attachment to the granite front is not allowed.

AURORA FOREST HILL CEMETERY RATE SCHEDULE

Cemetery Lots

Resident
\$200 per grave site
Non-Resident
\$450 per grave site

Columbarium

Resident
\$675 per niche (effective 01/13/2015)
Non-Resident
\$775 per niche (effective 01/13/2015)

Casket Burials

\$400 May-November
\$500 December-April

Burial of Cremains

\$200 May-November
\$300 December-April

Overtime

\$300 Saturday
\$100 Weekday after 3:30 p.m.

Disinterments

No winter (Dec-Apr) disinterments unless directed by the County Medical Examiner

Caskets

\$500 May-November

Cremains

\$200 May-November