

**AGENDA**  
**REGULAR CITY OF AURORA COUNCIL MEETING**  
**TUESDAY, SEPTEMBER 4, 2018**  
**CITY-GOVERNMENT CENTER**  
**5:30 p.m.**

**1. CALL MEETING TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MINUTES**

- 4.1 Regular City of Aurora Council Meeting – August 7, 2018  
Approve with corrections. Receipts in the amount of \$161,069.77.  
Payroll in the amount of \$98,627.69.
- 4.2 Special City of Aurora Council Meeting – August 16, 2018
- 4.3 Special City of Aurora Council Meeting – August 21, 2018

**5. APPROVAL OF RECEIPTS**

- 5.1 August 2018 –

**6. APPROVAL FOR PAYMENT – CLAIMS AND PAYROLL**

- 6.1 Disbursements for August 2018 –
- 6.2 Payroll for August 2018 –

**7. MOVING PERMITS**

- 7.1 NONE

**8. APPLICATION FOR EMPLOYMENT**

- 8.1 NONE

**9. CORRESPONDENCE**

- 9.1 Bruce Cluckman, Mediacom – Notice of Equal Employment Opportunity / Affirmative Action Obligations.
- 9.2 Theresa Sunde, Mediacom – Notice of rate adjustments beginning September 1, 2018.
- 9.3 East Range Private Forest Management Stakeholder’s Group - Healthy Forests, Healthy Habitats Workshop on October 6, 2018 from 9:30-3:00 at Vermilion Community College in Ely.
- 9.4 Karen Zeisler, St. Louis County Land and Minerals Department – Proposed Sale of State Tax Forfeited Land, Parcel No.s 100-0042-00530 (Holland Dr.), 100-0042-00540 (Holland Dr.), 100-0042-00550 (Holland Dr.), 100-0042-00560 (Holland Dr.), 100-0042-00570 (Holland Dr.), 100-0042-00580 (Holland Dr.), 100-0050-00400 (S 4<sup>th</sup> St. W.).
- 9.5 Ron Johnson, Coalition of Greater Minnesota Cities – 2019 Dues in the amount of \$3,725.00; voluntary assessment for environmental action fund of \$587.00. **Council action needed to approve payment of 2019 dues.**
- 9.6 Andy Butler, St. Louis County Public Works – Offer letter, easement documents, MDA, W-9, property corner questionnaire, and payment voucher for the right of way necessary for the cemetery turn lane project. **Council action needed to approve project and easement.**

## 10. TRAVEL AND TRAINING REQUEST

- 10.1 Karin Krueger – NESC Health Insurance Renewal Meeting in Mountain Iron on September 11, 2018.
- 10.2 Hillary Hartleben and Becky Lammi – CDGB Open House in Mountain Iron on September 13, 2018.
- 10.3 Kim Zinski – Minnesota Association of Cemeteries Annual Convention in Hinckley from September 19, 2018 to September 21, 2018.
- 10.4 Kent Dickinson and Russ Siltman – Minnesota Fall Maintenance Expo in St. Cloud from October 3, 2018 to October 4, 2018.
- 10.5 Becky Lammi – League of Minnesota Cities Regional Meeting in Mountain Iron on October 10, 2018.

## 11. APPEARANCES (MEETING OPEN TO PERSON(S) REQUESTING TO APPEAR BEFORE THE COUNCIL):

## 12. REPORTS FROM STAFF MEMBERS

## 13. COMMUNITY COMMENTS

- 13.1 07/26/2018 – Blight complaint against 105 East 4<sup>th</sup> Avenue North.  
Resolution: Blight concerns have been resolved.
- 13.2 08/08/2018 – Road in poor condition on S. 5<sup>th</sup> St. E.  
Resolution: Public Works analyzed road condition and recommend replacement in the coming years.
- 13.3 08/09/2018 – Repair main manhole cover on S. 2<sup>nd</sup> St. W.  
Resolution: Public Works has ordered parts to repair the manhole cover and will be fixing the issue in the next two weeks.
- 13.4 08/10/2018 – Blight complaint against 17 S. 4<sup>th</sup> St. W.  
Resolution: ERPD has received the complaint and is investigating.
- 13.5 08/14/2018 – Concerns about neighborhood children being left alone and having large fires at 711 Maple Dr.  
Resolution: ERPD has conducted an investigation. If residents have concerns about an outdoor fire, please call 9-1-1.
- 13.6 08/21/2018 – Construction equipment parking on road, questions on contractor housing zoning.  
Resolution: ERPD followed up with landlord about heavy equipment parking on the road. The City of Aurora does not have an ordinance addressing contractor housing.
- 13.7 08/23/2018 – Concerns about the air quality due to a neighbor burning trash.  
Resolution: ERPD completed a visual and olfactory inspection of the area and found no ongoing issues. They recommend calling 9-1-1 when residents suspect a trash fire.

## 14. REPORTS FROM BOARD AND COMMISSIONS

- 14.1 East Range Joint Powers Board – July 24, 2018
- 14.2 Aurora Volunteer Fire Department – August 8, 2018
- 14.3 Aurora Housing and Redevelopment Authority – May 22, 2018 & July 17, 2018
- 14.4 Planning & Zoning Commission Meeting – August 28, 2018

- A. Zoning Permits:
  1. Thomas Sherek – 5425 Hwy. 110

- Build 16'x16' storage shed with concrete floor. Shed would be a 2<sup>nd</sup> accessory building.
- Variance approved by Planning & Zoning on 08/28/2018.

B. Residential Improvement Permits:

1. Kristin Johnson – 16 E. 5<sup>th</sup> Ave. N.
  - Replace siding and shingles on garage.
2. Ed Strukel – 309 E. 4<sup>th</sup> Ave. N.
  - Install steel roof panels on south side of garage.
3. Robert & Patricia Melser – 509 S. 3<sup>rd</sup> St. W.
  - Replace windows.
4. Glenn Paavola – 111 N. 4<sup>th</sup> St. W.
  - Install sliding glass door.
5. John Greenlee & Sandra Tardiff – 303 S. Main St.
  - Replace windows and siding.
6. Vince Lacer – 710 Arrowhead St.
  - Replace siding and shingles.

**15. REPORT FROM COUNCILORS**

**16. REPORT FROM MAYOR**

**17. PUBLIC FORUM**

**18. OLD BUSINESS**

**19. NEW BUSINESS**

- 19.1 Resolution 2018-25 – Authorizing the vacation of a part of Railroad Avenue West.
- 19.2 Resolution 2018-26 – Authorizing to accept conveyance of real estate from ISD 2711.
- 19.3 Resolution 2018-27 – Authorizing Conveyance of Real Estate and Acceptance of Dedication of Roadway Easement.
- 19.4 Review and make determination on leasing current ball fields to ISD 2711 Mesabi East Schools.
- 19.5 Ordinance No. 84 – Amending Chapter 30: Council, agenda updates.
- 19.6 Resolution 2018-28 Adopting Lien for Unpaid Delinquent Utility Charges.
- 19.7 Utility accounts for write off: Acct No 119 for parcel code in the amount of \$74.22; Acct No 40.01 for parcel code in the amount of \$51.18; Acct No 808.03 for parcel code in the amount of \$89.75.
- 19.8 Conditionally approve payment to Hoover Construction Company for 50% of submitted invoices, to be released once the funds are received by the City of Aurora from IRRRB. Invoices are in the amounts of \$199,655.51 and \$62,333.69, 50% grant match would be \$99,827.50 and \$31,166.84, respectively.
- 19.9 Biwabik Water Contract – Biwabik requests decrease to \$10,750 per month from \$12,075.77.

**20. NEXT SPECIAL COUNCIL MEETING DATE:**

**NEXT REGULAR MEETING DATE: Tuesday, October 2, 2018 at 5:30 P.M.**

**21. ADJOURNMENT**