

Agenda
Regular Meeting of Aurora Council Meeting
Tuesday, June 4, 2019
City/Town Government Center
5:30 p.m.

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSENT AGENDA (items marked with a *)**
 - 5 – Approval of Minutes
 - 6 – Approval of Receipts
 - 7 – Approval for Payment: Claims and Payroll
 - 8 – Correspondence
 - 9 – Travel and Training Requests
 - 12 – Community Comments
 - 13 – Reports from Boards and Commissions
- 5. *APPROVAL OF MINUTES**
 - 5.1 Regular City of Aurora Council Meeting – May 7, 2019
 - 5.2 Special City of Aurora Council Meeting – May 13, 2019
- 6. *APPROVAL OF RECEIPTS**
 - 6.1 May 2019 – \$
- 7. *APPROVAL FOR PAYMENT – CLAIMS AND PAYROLL**
 - 7.1 Disbursements for May 2019 – \$
 - 7.2 Payroll for May 2019 – \$
- 8. *CORRESPONDENCE**
 - 8.1 Team Triumph, Special Olympics – Thank you card.
 - 8.2 US Census Bureau – 2020 Census New Construction Program.
 - 8.3 Robert Wagstrom, MN Department of Revenue – Annual hearing on unmined ore assessments for 2019.
 - 8.4 Celebrate Aurora – Patriotic Days Parade participant entry form.
 - 8.5 Connor Boler, Minnesota Department of Commerce – 2017 General Rate Case.
 - 8.6 Minnesota Public Utilities Commission – Notice of commission meeting.
- 9. *TRAVEL AND TRAINING REQUESTS**
- 10. APPEARANCES / PUBLIC FORUM** (MEETING OPEN TO PERSON(S) REQUESTING TO APPEAR BEFORE THE COUNCIL):
- 11. REPORTS FROM STAFF MEMBERS**

12. *COMMUNITY COMMENTS

- 12.1 04/08/2019 – Blight complaint on E. 3rd Ave. N
Resolution: ERPD has spoken to the owner.
- 12.2 05/06/2019 – Blight Concerns on 711 Maple Dr.
Resolution: ERPD has attempted to reach the homeowner several times.
- 12.3 05/08/2019 – Alley between S. 2nd St. W. and S. 1st St. W. drainage and damage concerns.
Resolution: Public Works is presenting a strategic plan to the City Council about alley replacement; replacement will be dependent on funds and Council decision.
- 12.4 05/10/2019 – Stop sign location on W. 6th Ave. E.
Resolution: Public Works has located the sign at the location it currently is so traffic stops out of the intersection with Main St.
- 12.5 05/10/2019 – Pot holes located on W. 6th Ave. E. and N. Main St.
Resolution: Public Works fills potholes throughout the summer; these will be addressed.
- 12.6 05/10/2019 – Street sign for W. 7th Ave. N.
Resolution: Public Works has the sign; it will be put up this summer.
- 12.7 05/10/2019 – Status of construction on N. 2nd St. E.
Resolution: Approx. 350 ft. of N. 2nd St. E. is being replaced – both surface and infrastructure. This begins prior to the intersection with E. 3rd Ave. N. and ends at the southernmost part of E. 4th Ave. N.
- 12.8 05/10/2019 – Concerns about Central Ave.
Resolution: Public Works has attempted to fill the stress cracks and it has not held; a solution is being investigated.
- 12.9 05/20/2019 – Trucks entering town using engine brakes.
Resolution: East Range Police Department has received the complaint and is investigating.

13. *REPORTS FROM BOARD AND COMMISSIONS

- 13.1 RAMS – February 28, 2019
- 13.2 RAMS – March 28, 2019
- 13.3 East Range Joint Powers Board – April 23, 2019
- 13.4 Aurora Volunteer Fire Department – May 8, 2019
- 13.5 Aurora Library Board – May 16, 2019
- 13.6 Tri-City Ambulance Hiring Committee – May 20, 2019
- 13.7 Aurora Housing and Redevelopment Authority – May 23, 2019
- 13.8 Planning and Zoning Commission – May 28, 2019
- Residential Improvement Permits
- Greg Hinsz – 205 East 4th Avenue North
 - Replace door, windows, roof, and kitchen floor
 - Rodney and Wendy Ross – 102 West 2nd Avenue North
 - Replacing side door
 - Glenn Paavola – 111 North 4th Street West
 - Windows and siding
 - Kathy Rensink – 320 South 2nd Street West
 - Replacing shingles on house and garage
 - Hugh Wood – 315 South 3rd Street West
 - Improve walkway and extend garage eave

- Jonathan Page – 307 West 3rd Avenue North
 - Window replacement
- Ray Klein - 109 East 3rd Avenue North
 - Replacing shingles
- Michael and Kim Zinski – 26 East 2nd Avenue North
 - Replace existing deck back of house

14. REPORT FROM COUNCILORS

15. REPORT FROM MAYOR

16. OLD BUSINESS

- 16.1 Organizational structure, city clerk / administrator.
- 16.2 Councilor/mayor office move, mailboxes.
- 16.3 Job description / policy manual updates.
- 16.4 Animal Ordinance
- 16.5 Rental Ordinance.
- 16.6 Land Purchase Request – Steve Scheuring.
- 16.7 Bolton and Menk contract for services, mercury limit.
- 16.8 Contract Negotiation Committee.

17. NEW BUSINESS

- 17.1 Retirement letter from Kim Zinski.
- 17.2 Meeting Schedule.
- 17.3 Closure of City Hall on July 3rd.
- 17.4 Council exterior door key access.
- 17.5 Cemetery Turn Lane / Cty. 341 staking and construction observation.
- 17.6 Chamber of Commerce use of City Council Chambers.
- 17.7 Memorandum of Understanding for the Aurora Housing and Redevelopment Authority.
- 17.8 Aurora Housing and Redevelopment Authority Borealis Addition.
- 17.9 Animal Control Policy.
- 17.10 Council Agenda Policy.
- 17.11 Media Request Policy.
- 17.12 Recruitment and Selection Policy.
- 17.13 Rules of Procedure.
- 17.14 Social Media Use Policy.
- 17.15 Travel and Training Policy.
- 17.16 Up North Quilt Guild request to waive Community Center rental fee.
- 17.17 Partial Payment Estimate for 2nd St E/ 1st St W Improvement Projects in the amount of \$69,743.30 to Mesabi Bituminous.
- 17.18 Land purchase request for easement adjacent to 409 S. 3rd St. W.
- 17.19 Call of joint meeting with Town of White.
- 17.20 Public Hearing for Railroad Ave. AKA 3rd Ave W. Vacation.
- 17.21 Hoyt Lakes Water Carnival 2019 Sponsorship Request.
- 17.22 Copper Nickel pull tab gambling request.

17.23 Approve Liquor Licenses contingent on all paperwork being submitted.

18. NEXT REGULAR MEETING DATE:

18.1 Tuesday, July 2, 2019 at 5:30 pm

19. ADJOURNMENT