

Minutes
Special Meeting of the Aurora City Council
City/Town Government Center
Tuesday, February 12, 2019
5:30 p.m.

PRESENT: Mayor Gregor, Councilors Cromley and Worshek

ABSENT: Councilor Lakso

ALSO PRESENT: Becky Lammi, Aurora City Clerk; Wayne Thuringer, Director of Public Works; Paula Chapman, Aurora Public Library Director

A special meeting was called to order by Mayor Gregor at 5:30 p.m.

Moved by Worshek supported by Cromley to direct City Clerk Lammi to review job descriptions with department heads and bring them back to Council for approval. MOTION CARRIED.

Moved by Worshek supported by Cromley to allow performance reviews to be optionally implemented by each department head and directing City Clerk Lammi to assist the department heads with implementation if requested. MOTION CARRIED.

Moved by Worshek supported by Gregor to direct department heads to review the policy manual and meet with City Clerk Lammi on the policy manual prior to April 19, 2019. MOTION CARRIED.

Discussion took place on the organizational chart.

Moved by Worshek supported by Gregor to direct City Clerk Lammi to implement plan and timeline for council/mayor office, to move council and mayor mailboxes to new office, and to gather information on an apartment-style mailbox for department heads and employees. MOTION CARRIED.

Aye: Worshek, Gregor

Nay: None

Abstain: Cromley

Moved by Worshek supported by Cromley to approve Department Head Expenditures Policy. MOTION CARRIED.

Moved by Worshek supported by Cromley to direct City Clerk Lammi to develop a general policy for council and mayor vacancies and bring it back to the council. MOTION CARRIED.

Moved by Worshek supported by Gregor to table vacation time error for further discussion and research on the contract. MOTION CARRIED.

Moved by Cromley supported by Worshek to approve Wayne Thuringer's training request for MN Rural Water Association on 03/05/2019-03/07/2019 in St. Cloud, MN. MOTION CARRIED.

Moved by Cromley supported by Worshek to approve Jim Gentilini's training request for League of Minnesota Cities on 04/11/2019 in Biwabik, MN. MOTION CARRIED.

Moved by Worshek supported by Gregor to appoint Tim Killian to fill the vacant term ending on 12/31/2021 for the Library Board. MOTION CARRIED.

Discussion took place on the old Public Works laptop.

Moved by Gregor supported by Cromley to appoint Officer Steph Mathison and Officer Scott Garrick as Animal Control officers, to each receive \$100 per month in compensation. MOTION CARRIED.

Moved by Worshek supported by Cromley to adopt Resolution 2019-06 Adopting Winter Water Shut Off Policy.

Moved by Worshek supported by Cromley to have one OSHA training session, held on June 13, 2019. MOTION CARRIED.

Moved by Gregor supported by Worshek to table Borealis Plat. MOTION CARRIED.

Moved by Gregor and supported by Cromley to adjourn the meeting. MOTION CARRIED.
Meeting adjourned at 7:16 p.m.

ATTEST:

Doug Gregor, Mayor

Becky Lammi, City Clerk