

**AGENDA**  
**REGULAR CITY OF AURORA COUNCIL MEETING**  
**TUESDAY, AUGUST 7, 2018**  
**CITY-GOVERNMENT CENTER**  
**5:30 p.m.**

**1. CALL MEETING TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MINUTES**

- 4.1 Regular City of Aurora Council Meeting – July 10, 2018  
Approve with corrections. Corrected payroll amount of \$90,088.45.  
Corrected receipt amount of \$89,337.59.
- 4.2 Special City of Aurora Council Meeting – July 19, 2018
- 4.3 Special City of Aurora Council Meeting – July 24, 2018

**5. APPROVAL OF RECEIPTS**

- 5.1 July 2018 – \$161,241.33

**6. APPROVAL FOR PAYMENT – CLAIMS AND PAYROLL**

- 6.1 Disbursements for July 2018 - \$180,721.16
- 6.2 Payroll for July 2018 - \$98,096.14

**7. MOVING PERMITS**

- 7.1 NONE

**8. APPLICATION FOR EMPLOYMENT**

- 8.1 NONE

**9. CORRESPONDENCE**

- 9.1 Nathan Gove, Minnesota Board of Peace Officer Standards and Training regarding East Range Police Department.
- 9.2 Ruth Harristahl, St. Louis County Land and Minerals Department requesting assessments against Parcel No. 100-0030-01680 (321 West Second Avenue North) be waived.  
**Council action required to waive certified, pending, and future assessments against Parcel No. 100-0030-01680.**
- 9.3 Minnesota Public Utilities Commission regarding public hearings in September on the service quality, customer service, and billing practices of Frontier Communications.
- 9.4 Office of the State Auditor, State of Minnesota regarding Statement of Position – Credit Card Use and Policies.

**10. TRAVEL AND TRAINING REQUEST**

- 10.1 Hillary – Blandin Leadership Conference on August 21, 2018 in Grand Rapids, MN.
- 10.2 Jess LaCount – Wastewater Certification Examination, September 11-13, 2018 in Vadnais Heights, MN.

**11. APPEARANCES** (MEETING OPEN TO PERSON(S) REQUESTING TO APPEAR BEFORE THE COUNCIL):

- 11.1 Jackie Cherro – Caring for Kids reimbursement for pea rock and hauling.

## 12. REPORTS FROM STAFF MEMBERS

### 13. COMMUNITY COMPLAINTS

- 13.1 Pat Svir – Branches in Sunset Park are hanging low.  
Resolution: Public Works completed an inspection of Sunset Park and found no safety issues related to low hanging branches.
- 13.2 Bonnie Peterson – Issues with spray killing plants and grass in cemetery.  
Resolution: City of Aurora Public Works has not sprayed in the cemetery this year.
- 13.3 Lynda Piebe – Blight complaint against 105 East 4<sup>th</sup> Avenue North.  
Resolution: ERPD sent letter to homeowners 08/01/2018.

### 14. REPORTS FROM BOARD AND COMMISSIONS

- 14.1 East Range Joint Powers Board – June 26, 2018
- 14.2 Aurora Volunteer Fire Department – June 13, 2018 & July 11, 2018
- 14.3 Park Committee Meeting – July 16, 2018
- 14.4 Aurora Public Library Board Special Meeting – July 31, 2018
- 14.5 Aurora Cemetery Board – July 25, 2018
- 14.6 Animal Control Report – July 2018
- 14.7 Planning & Zoning Commission Meeting – July 24, 2018
- A. Zoning Permits:
1. Bryana Ceglar – 303 S. 3<sup>rd</sup> St. W.
    - Build a new back deck.
  2. Lakehead Minnesota Properties – 510 W. 3<sup>rd</sup> Ave. N.
    - Build 70'x120' equipment storage facility.
  3. Cherokee Rova – 102 E. 2<sup>nd</sup> Ave. N.
    - Replace existing deck.
  4. Thomas Sherek – 5425 Hwy. 110
    - Build 16'x16' storage shed with concrete floor. Shed would be a 2<sup>nd</sup> accessory building.
    - Planning & Zoning requires a variance application to proceed with project.
  5. Michael Theisen and Ann Niesen – 320 S. 2<sup>nd</sup> St. E.
    - Build 28'x32' garage.
  6. Harry Drabik – 503 S. 2<sup>nd</sup> St E.
    - Build 16'x22' addition off back of house and build breezeway and hot tub room off back of garage.
- B. Residential Improvement Permits:
1. Rosemary Miller – 315 N. 3<sup>rd</sup> St. E.
    - Replace shingles on house.
  2. Connie Mitchell – 711 Summit St.
    - Replace shingles on house and garage.
  3. Paul Stark – 317 S. 1<sup>st</sup> St. E.
    - Replace shingles on garage.
  4. Harry Drabik – 503 N. 2<sup>nd</sup> St. E.
    - Replace windows and siding on house and replace siding on garage.

5. Becky Shamp – 309 W. 4<sup>th</sup> Ave. N.
  - Replace shingles on house.
6. Marvin Niemi – 723 Maple Dr.
  - Replace shingles on house.

**15. REPORT FROM COUNCILORS**

**16. REPORT FROM MAYOR**

**17. PUBLIC FORUM**

**18. OLD BUSINESS**

- 18.1 Update on St. James Pit Study by Rick Crum and Dennis Schubbe from Northeast Technical Services.
- 18.2 Discussion and determination on Cemetery Turn Lane Project; cap old water lines and stub new lines, remove ingress/egress into cemetery where new turn lane is to be located, move fire hydrant on corner, and to remove sidewalk located in the cemetery on the east side of Main Street.

**19. NEW BUSINESS**

- 19.1 Ordinance No. 83 – Ordinance Amending Chapter 90: Miscellaneous Provisions. 90.02 maintenance of private property, weeds.
- 19.2 Resolution 2018-24 – Approving the joint emergency operations plan in conjunction with the City of Hoyt Lakes and Town of White.
- 19.3 Approval of Katherine Nissula to Summer Work Lead Wage effective as of August 7, 2018.
- 19.4 Approval of 2017 financial audit as presented by Tom Kelly from Walker, Giroux, and Hahne, LLC.
- 19.5 Set date and time for budget discussions. Recreation budget will not be available until 08/28/2018.
- 19.6 Approval of credit card issuance for Barrett Honkola, Fire Department Treasurer.
- 19.7 Approval of updated Accounting Clerk job duties.
- 19.8 Approval of updated City Clerk job duties.
- 19.9 Approval of final payment to Utility Systems of America, Inc. for the 1<sup>st</sup> St. W. improvements in the amount of \$3,125.37.
- 19.10 Approval to release final retainer to JPJ for the 2015 Street Improvements in the amount of \$30,000.
- 19.11 Approval of Celebrate Aurora's use of the light poles on 3<sup>rd</sup> Ave. W. and Main St. for a Halloween/Fall Light Pole Decoration Contest.

**20. NEXT SPECIAL COUNCIL MEETING DATE: Thursday, August 16, 2018 at 5:30 P.M. at the Community Center – Joint Informational Meeting with ISD 2711 Mesabi East Schools.**

**NEXT REGULAR MEETING DATE: Tuesday, September 4, 2018 at 5:30 P.M.**

**21. ADJOURNMENT**