MINUTES
SPECIAL MEETING OF THE AURORA CITY COUNCIL
CITY/TOWN GOVERNMENT CENTER
MONDAY, MAY 21, 2018
9:00 a.m.

PRESENT: Councilors Worshek, Gregor, Cromley

ABSENT: Councilor Lakso, Mayor Lislegard

ALSO PRESENT: Wayne Thuringer, Aurora Public Works Director; Tim Kauppi, Aurora City
Clerk/Treasurer; Tim Soular, East Range Police Chief

The meeting was called to order by Acting Mayor Worshek at 9:02 a.m.

Discussion was had regarding the job description and posting for a replacement for the current City Clerk and whether to recruit for a City Clerk or a City Administrator. Discussion centered on the duties required for the new position and the amount of money that can be contributed towards the salary for the new position. City Staff had acquired a sample job description from the League of Minnesota Cities that was used to revise the original job description into its current form.

Moved by Gregor and supported by Worshek to approve the job description as created for a City Clerk and to post the position by May 25, 2018, with a pay range of $65,000 to $70,000 per year subject to a pay review after six months with the pay range being contingent on a financial review by city staff that identifies adequate funding within the city budget. MOTION CARRIED

Moved by Worshek and supported by Gregor to approve the following recommendations of the Hiring Committee for Temporary Employees subject to background checks: Logan Berens and Danyelle Cromley as Temporary Summer Seasonal Laborers, and should either of these two candidates not be available, the backup candidate will be John Campbell; approving Kathryn Nisula as temporary laborer for water/wastewater operations; and approving Joe Bjerke and Debbie Maki to serve as a temporary laborers in the fall when the Temporary Summer Seasonal Laborers are finished with their respective terms. MOTION CARRIED

Moved by Gregor and supported by Cromley to adjourn the meeting.

Meeting adjourned at 10:00 a.m.

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Dave Worshek, Acting Mayor

ATTEST:

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Tim Kauppi, City Clerk/Treasurer