

MINUTES
YEAR-END MEETING OF THE AURORA CITY COUNCIL
CITY/TOWN GOVERNMENT CENTER
MONDAY, FEBRUARY 5, 2018
5:30 p.m.

PRESENT: Councilors Worshek, Gregor, Cromley, Lakso, Mayor Lislegard

ABSENT: None

ALSO PRESENT: Wayne Thuringer, Public Works Director; Tim Kauppi, City Clerk/Treasurer;
Mike Kearney, City Attorney; Paula Chapman, Librarian

Meeting was called to order by Mayor Lislegard at 5:30 p.m.

APPROVAL OF MINUTES

Moved by Cromley and supported by Worshek to approve the following minutes as presented: Year-End Meeting of the Aurora Council held on January 9, 2018; Reorganization Meeting held on January 9, 2018. MOTION CARRIED

APPROVAL OF RECEIPTS & DISBURSEMENTS

Moved by Worshek and supported by Lakso to approve the receipts for January 2018 in the amount of \$111,406.99 as presented. MOTION CARRIED

Moved by Cromley and supported by Worshek to approve the disbursements for January 2018 in the amount of \$446,464.93 and Payroll in the amount of \$79,490.16. MOTION CARRIED

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| American Bank of the North | \$310.49 | Colosimo Patchin Kearney LTD | \$470.00 |
| American Bank of the North | \$4.07 | Culligan of Northeast MN | \$37.75 |
| American Bank of the North | \$14.43 | Culligan of Northeast MN | \$51.25 |
| American Legal Publishing Corporation | \$321.95 | Dekalb-Richville Fire District | \$20,000.00 |
| APG Media of MN | \$317.46 | DVS Renewal | \$246.00 |
| Arrowhead Library System | \$5.00 | DVS Renewal | \$16.00 |
| AT&T Mobility | \$477.09 | East Range Joint Powers Board | \$3,750.00 |
| Baker & Taylor | \$406.29 | East Range Police Department | \$29,750.00 |
| Biss Lock Inc. | \$145.00 | East Range Police Department | \$30,491.04 |
| Blackhawk Electric Inc. | \$160.00 | Faust, Fred | \$210.68 |
| BlueCross & BlueShield of MN & | | Frontier | \$1,076.97 |
| BluePlus | \$108.30 | G&K Services | \$46.80 |
| Bradach Lumber | \$194.96 | Gale/Cengage Learning | \$55.20 |
| CarQuest Aurora | \$92.94 | Gopher State One Call | \$50.00 |
| CGMC | \$3,680.00 | Guardian Pest Solutions Inc. | \$35.00 |
| City of Hoyt Lakes | \$350.00 | Hawkins Inc. | \$518.85 |
| Clark Equipment Company | \$6,462.00 | Innovative Office Solutions LLC | \$74.83 |
| Climate Air Inc. | \$7,382.34 | K & K Cleaning | \$755.00 |

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|---------------------------------------|-------------|----------------------------|--------------|
| Lawson Products Inc. | \$567.99 | Printing Systems Inc. | \$976.70 |
| LMCIT WC | \$26,752.00 | Range Office Supply | \$98.93 |
| Lundgren Motors Inc. | \$378.26 | Range Paper | \$87.48 |
| Menards - Virginia | \$141.88 | Roger's Online Corporation | \$2,400.00 |
| Mesabi East Schools ISD 2711 | \$1,105.11 | Service Solutions Inc. | \$178.00 |
| Metro Sales Inc. | \$359.07 | SHI International Corp. | \$184.00 |
| Minnesota Energy Resources | \$5,854.60 | Shred Right | \$15.00 |
| Minnesota Power | \$9,941.83 | St. Louis County Auditor | \$203.80 |
| Minnesota Telecommunications | \$349.80 | St. Louis County Auditor | \$150.00 |
| MN DNR Ecological and Water Resources | \$1,008.00 | Synchrony Bank/Amazon | \$129.75 |
| MN Pollution Control Agency | \$390.00 | The Control Company LLC | \$480.00 |
| MN Public Facilities Authority | \$9,481.73 | Town of White | \$3,417.43 |
| MN Rural Water Association | \$275.00 | Tyler Technologies | \$809.00 |
| Neo Solutions Inc. | \$738.00 | U.S. Postal Service | \$250.00 |
| Northeast Service Coop Insurance Pool | \$7,739.65 | U.S. Postal Service | \$250.00 |
| Northern MN Consulting & Tech | \$562.80 | United Electric | \$12.67 |
| Northern State Bank | \$23,075.00 | US Bank | \$224,107.50 |
| Northern State Bank | \$6,250.23 | USABlueBook | \$246.71 |
| Northern State Bank | \$6,250.23 | Verizon | \$15.50 |
| NTS | \$731.64 | Verizon Wireless | \$12.44 |
| Overhead Door of Hibbing | \$195.00 | Vreeland, Chris | \$201.18 |
| Pace Analytical Services LLC | \$757.50 | Vreeland, Chris | \$201.18 |
| Perpich TV & Appliance | \$29.95 | Wisconsin Central | \$327.79 |
| Portable John | \$101.00 | Ziegler Inc. | \$462.04 |
| Praxair Duistribution Inc. | \$103.88 | Z-Tech | \$39.99 |

MOVING PERMITS
NONE

APPLICATION FOR EMPLOYMENT
NONE

CORRESPONDENCE

Moved by Worshek and supported by Cromley to receive and file the following correspondence: Sandy Karnowski, Cleveland-Cliffs Inc. regarding LTV Symbolic Brooms; MPCA regarding Petroleum Storage Tank Release Site File Closure; RAMS Correspondence – Lunch and Learn, PFA Financing; St. Louis County regarding Safe Routes to School program language amendments; Mediacom regarding Local Broadcast Station Surcharge Increase. MOTION CARRIED

TRAVEL AND TRAINING REQUESTS

Moved by Lakso and supported by Lislegard to approve the following travel and training requests: Wayne Thuringer and Jim Gentilini to attend the Wastewater Operations Conference on March 20-23, 2018 at the Marriott Northwest in Brooklyn Park, MN; Karin Krueger to attend the Employment Tax Seminar on March 21, 2018 at Mesabi Range Community and Technical College in

Virginia, MN; and Russ Siltman to attend the 2018 MN Commercial Motor Vehicle Inspection Re-Certification Training on March 7, 2018 at Mesabi Range College in Eveleth, MN. **MOTION CARRIED**

PUBLIC FORUM
NONE

REPORT FROM STAFF MEMBERS

Paula Chapman reported that the Library Board approved this year's strategic plan including action steps to be undertaken to meet the plan goals. She also reported that Mary Mulari will be at the library on Friday, February 23, at 10:30 am to share her Apron Stories Program. Those who attend are invited to bring one of their own family aprons and to share its story. On Wednesday, March 7, at 6:00 pm, the public is invited to learn the cultural history behind Rangoli art and create your own work of art to bring home. Both of these programs are sponsored by Arrowhead Library System, the Aurora Public Library, and the Friends of the Library, and are funded in part with money from Minnesota's Arts and Cultural Heritage Fund.

REPORTS FROM BOARDS AND COMMISSIONS

Mayor Lislegard reviewed the list of the following reports from Boards and Commissions to be received and filed: East Range Joint Powers Board – December 19, 2017 Minutes; Aurora Volunteer Fire Department - January 10, 2018 Minutes; Celebrate Aurora Committee – November 15, 2017 Minutes; Joint Labor-Management Safety Committee Meeting – January 30, 2018 Minutes; Library Board Minutes and Library Strategic Plan, January 30, 2018; East Range Community Advisory Panel, November 9, 2017 Minutes; Aurora Chamber of Commerce; December 4, 2017 Minutes; Aurora Housing and Redevelopment Authority – December 19, 2017 Minutes; Planning and Zoning Commission, January 23, 2018 Minutes; Aurora Cemetery Board, October 25, 2017 Minutes.

Moved by Lislegard and supported by Cromley to approve the Sign Permit for Andrea Zupancich - Z'up North Realty – 219 North Main Street, Install awning style sign on east and north side of the building. MOTION CARRIED.

No action was taken on the pinning of Block 31 in Aurora Forest Hill Cemetery since the cemetery board does not have the budget currently to do the work and since it is winter and no pinning would be done at this time anyway. The council said that they will take action when the budget allows and the exact cost is known.

Moved by Worshek and supported by Lakso to require urn vaults in Aurora Forest Hill Cemetery. MOTION CARRIED

Moved by Worshek and supported by Cromley to require maximum monument size of 16 inches wide by 36 inches long for single grave sites, 2 grave lots and 4 grave lots. MOTION CARRIED

REPORT FROM COUNCILORS

Councilor Worshek welcomed newly appointed councilor Doug Gregor. Councilor Worshek asked if city staff can send email updates to all councilors as to what the city is agreeing to with the school regarding the land exchange and inform them of any new updates so they are knowledgeable when residents ask questions about the progress of the athletic facility project.

Councilor Gregor thanked the city council for appointing him to the group and is looking forward to working on behalf of the city.

Councilor Lakso noted the problem of the deer herd within the city limits and that in consulting with the City of Hoyt Lakes the costs of implementing a hunt would not be that expensive and asked if the city should start the process of setting up a city deer hunt by expanding the bow hunting areas.

Moved by Worshek and supported by Lakso to have the City Clerk and the Police Chief begin the process of setting up a city deer hunt. MOTION CARRIED

Councilor Cromley urged the public to attend the 7th Annual Vintage Snowmobile Run on Saturday, March 3rd in the fire hall parking lot with a spaghetti feed at the American Legion to follow. Councilor Cromley also provided an update on the delivery of the new fire truck and noted that the 1939 engine is currently being stored in the old fire hall in city hall until the department can make space for it in the current fire hall. Councilor Cromley also noted that they have received a few new applications for firefighters and he will report more on that recruitment at the next meeting.

REPORT FROM MAYOR

Mayor Lislegard discussed the next steps regarding changes that will be occurring with the East Range Joint Powers due to Curt Antilla's upcoming retirement. Meetings are currently taking place with a consultant to determine what direction will be taken. City strategic plans were also discussed and updating those plans for managing the city's future is currently underway. Mayor Lislegard also discussed that city codes are being worked on to address the city's pigeon problem, the number of dogs and cats allowed in a residence, and the issues related to the size of the city's deer herd. The mayor also explained the process for handling resident questions and complaints. All questions and complaints should be submitted to the city on a form that is available at city hall. Finally, Mayor Lislegard encouraged everyone to attend the upcoming PolyMet hearings at Mesabi East High School on February 7th and in Duluth on February 8th.

MEETING OPEN TO THE PUBLIC

NONE

OLD BUSINESS

NONE

NEW BUSINESS

Moved by Worshek and supported by Cromley to transfer the band fund of \$4,637.70 into the facilities capital account. MOTION CARRIED

Moved by Worshek and supported by Lislegard to table the decision regarding the logging of the city owned parcels that are being transferred to Mesabi East School until more data is known. MOTION CARRIED

Moved by Worshek and supported by Lakso to adopt Resolution 2018-04 Adopting City Rates and Fees. MOTION CARRIED

Moved by Lakso and supported by Cromley to adopt Resolution 2018-05 Regarding Participation by David Lislegard in Matters Relating to Lakehead Constructors Development Project. MOTION CARRIED

Moved by Cromley and supported by Worshek to adopt Resolution 2018-06 Authorizing that the Mayors' Signature May Be Made by Rubber Stamp in Disbursing Funds. MOTION CARRIED

Moved by Lislegard and supported by Cromley to adopt Resolution 2018-07 Supporting the PolyMet Northmet Project. MOTION CARRIED

Moved by Worshek and supported by Lakso to approve Change Order No.1 to Utility Systems of America, Inc. for the 1st Street West Improvements project in the amount of \$1,615.40. MOTION CARRIED

Moved by Cromley and supported by Worshek to table Final Pay Estimate No.2 to Utility Systems of America, Inc. for the 1st Street West Improvements project in the amount of \$3,125.37 until it is confirmed that the chimney seals have been installed and all other aspects of the project have been completed. MOTION CARRIED

Moved by Worshek and supported by Cromley to adjourn the meeting.

Meeting adjourned at 6:22 p.m.

David Lislegard, Mayor

ATTEST:

Tim Kauppi, City Clerk/Treasurer