

**MINUTES
REGULAR CITY OF AURORA COUNCIL MEETING
CITY/TOWN GOVERNMENT CENTER
MONDAY, NOVEMBER 13, 2017
5:30 p.m.**

PRESENT: Councilors Worshek, Lislegard, Cromley, Lakso, Mayor Hess

ABSENT: None

ALSO PRESENT: Wayne Thuringer, Public Works Director; Tim Kauppi, City Clerk-Treasurer; Mike Kearney, City Attorney; Tim Soular, East Range Police Chief

Meeting was called to order by Mayor Hess at 5:32 p.m.

APPROVAL OF MINUTES

Moved by Worshek and supported by Lislegard to approve the following minutes as presented: Regular City of Aurora Council Meeting held on October 3, 2017; Special City of Aurora Council Meeting held on October 16, 2017; Special City of Aurora Council Meeting held on October 30, 2017. MOTION CARRIED

APPROVAL OF RECEIPTS & DISBURSEMENTS

Moved by Lislegard and supported by Worshek to approve the receipts for October 2017 in the amount of \$110,416.38 as presented. MOTION CARRIED

Moved by Worshek and supported by Cromley to approve the disbursements for October 2017 in the amount of \$165,302.24 and Payroll in the amount of \$72,808.08. MOTION CARRIED

		C & C Winger Inc.	\$1,800.00
American Bank of the North	\$140.00	CarQuest Aurora	\$185.70
American Bank of the North	\$432.36	Cazin, Linda	\$570.00
American Bank of the North	\$22.81	City of Hoyt Lakes	\$914.50
American Bank of the North	\$154.72	Clark Equipment Company	\$3,721.00
American Bank of the North	\$593.13	Climate Air	\$3,074.36
American Bank of the North	\$180.00	Colosimo Patchin Kearney LTD	\$940.00
American Bank of the North	\$25.62	Compass Minerals America	\$2,614.44
Americhem	\$1,950.00	Culligan of Northeast MN	\$37.75
Amptek Inc.	\$5,855.00	Demco	\$83.40
APG Media	\$372.58	Distinguished Trophy Company	\$358.61
Arrow Auto Glass & Supply	\$216.00	East Range Joint Powers Board	\$3,750.00
Arrowhead Library System	\$1.25	East Range Police Department	\$29,838.20
AT&T Mobility	\$281.46	East Range Shopper	\$1,266.59
Baker & Taylor	\$427.42	Fire Safety U.S.A.	\$100.00
Benco Equipment	\$342.50	Frederick, Michael	\$25.00
Bradach Lumber	\$349.68	Frontier	\$1,096.41
Burgher Office Equipment Company	\$300.00	G&K Services	\$93.60

G&K Services	\$46.80	Pollard Water #3325	\$2,502.16
Gopher State One Call	\$36.45	Portable John	\$170.00
Guardian Pest Solutions Inc.	\$35.00	Positive Promotions Inc.	\$689.40
H&L Mesabi	\$2,145.88	Praxair Distribution Inc.	\$105.01
Harma, Bonnie	\$110.70	Printing Systems Inc.	\$120.64
Hawkins Inc.	\$493.49	Printing Systems Inc.	\$323.30
Hess, Mary	\$190.82	Range Office Supply	\$481.62
Incognito Costume Shop	\$80.00	Range Paper	\$433.44
JPJ Engineering Inc.	\$4,890.56	Rapid Rooter Inc.	\$750.00
K & K Cleaning	\$495.00	Red Top Construction LLC	\$510.00
Lawson Products Inc.	\$449.98	Service Solutions Inc.	\$89.00
Lehtinen Machine	\$2,149.00	Shred Right	\$15.00
Lundgren Motors Inc.	\$37,550.92	Skubic Bros. International	\$53.79
Lundgren Motors Inc.	\$198.74	St. Louis County Auditor	\$1,019.52
MacQueen Emergency Group	\$726.03	St. Louis County Recorder	\$46.00
MacQueen Equipment Group	\$404.20	Synchrony Bank/Amazon	\$154.53
MCFOA	\$40.00	The Control Company LLC	\$748.43
Menards - Virginia	\$73.93	Tomahawk Ford Inc.	\$13,004.64
Metro Sales Inc.	\$333.47	U.S. Postal Service	\$372.45
MicroMarketing LLC	\$192.98	U.S. Postal Service	\$225.00
Minnesota Energy Resources	\$862.02	U.S. Postal Service	\$379.23
Minnesota Power	\$9,496.88	U.S. Postal Service	\$250.00
Minnesota Telecommunications	\$349.80	USABlueBook	\$535.70
MN Department of Health	\$330.00	Verizon	\$15.42
Mt. Iron CarQuest	\$2.98	Verizon Wireless	\$35.01
MTI Distributing Inc.	\$523.33	Vivid Design	\$398.00
Northern State Bank	\$6,250.23	Vreeland, Chris	\$201.18
NTS	\$1,307.24	WM Recycle America	\$86.60
Office of the Secretary of State	\$120.00	Zep Sales & Service	\$73.30
Pace Analytical Services Inc.	\$1,559.35	Ziegler Inc.	\$5,200.00
Pappas Machine Shop	\$600.00	Z-Tech	\$2,154.00

MOVING PERMITS

NONE

APPLICATION FOR EMPLOYMENT

NONE

CORRESPONDENCE

Moved by Worshek and supported by Lislegard to receive and file the following correspondence: Minnesota Department of Health regarding Lead/Copper Tap Water Monitoring Report; Minnesota Department of Health Quarterly Report, TOC/Alkalinity Monitoring for the Control of Disinfection Byproduct (DBP) Precursors, St Louis County; Saint Louis County regarding Adjoining

Owner Sale for parcel 100-0070-00010; Saint Louis County Memorandum requesting information on Tax Forfeited Parcels. MOTION CARRIED

Moved by Hess and supported by Lislegard to have the City Clerk sign and return the Memorandum from Saint Louis County requesting information of Tax Forfeited Parcels. MOTION CARRIED

TRAVEL AND TRAINING REQUESTS
NONE

PUBLIC FORUM

Steve Biondich appeared on behalf of the American Legion to request that the city council eliminate the 10% Lawful Gambling Contribution Fund effective January 1, 2018. The council listened to his position and said that they wanted to do a little more research before making a decision.

REPORT FROM STAFF MEMBERS

Dave Worshek presented the Library Report on behalf of Paula Chapman and reported that Bonnie Harma has now retired, and that Kathy Schultz has been hired as the new Assistant Librarian. There are two programs coming up at the library in the next several weeks. On Friday, November 17, at 12:30 pm, Minnesota author Lorna Landvik will be visiting the library. Please don't miss out on what promises to be a lively and fun presentation about the writing life. The Aurora Friends of the Library will be providing a Coffee An.' On Tuesday, December 5, at 1:00 pm, everyone is invited to experience the wilderness through a reenactment of the 1800's with French Canadian voyageur Jacques La Christian. There will be Indian bead work, flintlock rifles and pistols, along with furs of various types used in the fur trade in the US and Canada. Jacques' expertise in balancing humor, history, and meaning brings a program you won't forget.

Wayne Thuringer reported that the holiday decorations are up. Tim Soular reported that there were several parking issues associated with the first snow and residents that have vehicle problems should call the police department so they can work with the public works department to make the snow removal process easier.

REPORTS FROM BOARDS AND COMMISSIONS

Mayor Hess reviewed the list of reports from Boards & Commissions.

Moved by Worshek and supported by Cromley to receive and file the following reports from Boards and Commissions: East Range Joint Powers Board – September 26, 2017 Minutes; East Range Public Safety Board, September 11, 2017 Minutes; East Range Community Advisory Panel, September 14, 2017 Minutes; Aurora Chamber of Commerce; September 19, 2017 Minutes; Aurora Volunteer Fire Department; October 11, 2017 Minutes; Animal Control Officer – October 2017 Monthly Report; Ambulance Report – September 2017; Range Association of Municipalities and Schools – August 24, 2017 Minutes; Range Association of Municipalities and Schools – September 28, 2017 Minutes; Aurora Cemetery Board, October 25, 2017 Minutes; Planning & Zoning – October 24, 2017 Minutes. MOTION CARRIED.

Moved by Lislegard and supported by Worshek to deny the variance for: Duane and LeAnne Rudolph – Tacora Theatre – 320 North Main Street, to rezone the property from C-1 Commercial Central Business District to R-1 One and Two Family Residential. MOTION CARRIED.

Moved by Lakso and supported by Lislegard to approve the variance for: Norman and Debi Shain – 113 West 2nd Avenue North, to build a garage within the setback on front and back of lot. MOTION CARRIED.

Moved by Lislegard and supported by Worshek to approve the Zoning Permit for: Norman & Debi Shain– 113 West 2nd Avenue North, Build a detached 20' x 24' garage. MOTION CARRIED.

Moved by Lislegard and supported by Cromley to approve the Residential Improvement Permits for: Glenn Paavola – 111 North 4th Street West, Replace 2 window and 1 door; Marlene Sale – 705 Arrowhead Street, Replace roof. MOTION CARRIED.

Moved by Lislegard and supported by Lakso to approve the Sign Permit for: The Hive Coffee & Bakehouse – 103 North Main Street, Install new awning signage. MOTION CARRIED.

REPORT FROM COUNCILORS

Councilor Worshek inquired about getting all of the councilors keys for entering the general administrative office for the purpose of getting mail and signing bills. The city attorney will work with the city clerk on reviewing and developing a policy for that purpose.

Councilor Lislegard thanked everyone for getting out to vote and thought that the Community Meeting on October 26th went very well. He also wanted to point out that there are a lot of kids out and about in the neighborhood and asked that drivers watch out for kids while driving.

Councilor Lakso wanted to discuss the importance of maintaining fire hydrants during the winter and asked that residents that have fire hydrants located on their lots to please remove snow around them in case the fire department should need to access them. He also pointed out that the deer population is getting bad and that the city should consider moving ahead with a plan to help manage the population the currently resides in the city limits. Police Chief Soular discussed the options that are available to the city and recommended that either an archery only permit or restructuring the city's hunting boundary as alternatives. He recommended setting up a committee to meet with the DNR to start the process.

Councilor Cromley thanked everyone for coming out to PumpkinFest citing the great turnout. He also pointed out that two new members of the fire department have now been fully integrated and that the CPR class that the department is helping to set up will still be happening. Finally, he wanted to congratulate the new electees to their positions and wanted to know how the city can partner with the school now since the referendum has passed. The city clerk will contact the school to set up an initial meeting.

REPORT FROM MAYOR

Mayor Hess thanked the community for receiving the Alan R. Hodnik Community Contribution of Excellence Award at the October Community Meeting. She also wanted to welcome all of the snowmobilers to town and wanted to make everyone aware of the Holiday Heritage stocking decoration contest. She also wanted to encourage residents to make sure that their yards were clean and to

remove any blight so it is not a danger to the city's police and fire personnel. She concluded by wishing everyone a Happy Thanksgiving and congratulating the new mayor and councilors to their respective positions.

MEETING OPEN TO THE PUBLIC

NONE

OLD BUSINESS

The council discussed the letter received from Rural Living Environments regarding a possible location for a crisis/respite house in Aurora. The council discussed a few locations that the city may be able to assist the company with building a new home on and asked the city clerk to schedule a meeting to discuss this subject further with their CEO.

The Public Works Director assembled a list of items that the city should consider selling through the public bidding process. These items include: 2005 Ford F-350, 1985 Ford L8000, 1972 Leroi 160 Mobile Air Compressor, and 8 trailer tires 8.25 R15 with rims.

Moved by Worshek and supported by Lislegard to offer the listed equipment for sale through a public bidding process by advertisement in the East Range Shopper subject to minimum bid requirements. MOTION CARRIED.

The City Clerk updated the city council that the burned down house at 309 W 3rd Avenue North will be demolished within the next week or so and that it is tentatively scheduled for demolition on Monday, November 20th.

NEW BUSINESS

Moved by Lislegard and supported by Lakso to approve the Final Payment Estimate to Casper Construction on the Maple Drive Street Project for \$9,041.62. MOTION CARRIED

Moved by Lislegard and supported by Worshek to approve Partial Payment Estimate No. 1 to Utility Systems of America, Inc. for the 1st Street West Improvements Project for \$59,382.03. MOTION CARRIED

Moved by Lislegard and supported by Worshek to adopt Resolution 2017-22 Authorizing the City of Aurora To Make Application To and Accept Funds from the Saint Louis County Community Development Block Grant (CDBG) Program for street and drainage improvements on 2nd Street East and the alley located near 1st Street West. MOTION CARRIED

Moved by Lakso and supported by Cromley to adopt Resolution 2017-23 Adopting Lien for Unpaid Delinquent Utility Charges. MOTION CARRIED

Moved by Lislegard and supported by Cromley to approve certifying the 2018 Special Assessment List to Saint Louis County. MOTION CARRIED

Moved by Lislegard and supported by Cromley to approve the city employee Blue Cross and Blue Shield of Minnesota Health Insurance Policy for 2018. MOTION CARRIED

Moved by Worshek and supported by Lislegard to adjourn the meeting.

Meeting adjourned at 6:47 p.m.

Mary Hess, Mayor

ATTEST:

Tim Kauppi, City Clerk-Treasurer