

**MINUTES
CITY OF AURORA SPECIAL MEETING
AURORA CITY/TOWN GOVERNMENT CENTER
TUESDAY, SEPTEMBER 12, 2017
5:30 p.m.**

PRESENT: Councilors Worshek, Cromley, Lakso, Mayor Hess

ABSENT: Councilor Lislegard

ALSO PRESENT: Tim Kauppi, City Clerk/Treasurer

Mayor Hess called the meeting to order at 6:03 p.m.

Discussion was held regarding a proposal from Hundreiser Consulting, LLC to help the city create an Emergency Operations Plan (EOP) that would allow the city to effectively coordinate personnel, policy decisions, and resources in advance of, during, and after an emergency or disaster has occurred. The City Clerk explained that he had contacted the consultant about creating a plan in conjunction with the Town of White since most services are shared. The county approved the idea which allows the city to evenly split the fee of \$5,000 with the Town of White. The City of Hoyt Lakes also inquired to see if this was something that their city and the City of Biwabik could also share. Follow up was going to occur to see if the other cities could also share in creating a joint plan.

Moved by Hess and supported by Worshek to accept the proposal of Hundrieser Consulting, LLC to create an Emergency Operations Plan with a maximum cost to the city of \$2,500 depending upon how many cities can join in. MOTION CARRIED.

The City Clerk advised the city council of a discussion that was recently held with the IRRRB explaining that it would be more efficient to pass a resolution that would cover all IRRRB programs instead of passing one for each separate project or program.

Moved by Worshek and supported by Cromley to adopt Resolution 2017-13 Authorizing the City of Aurora to Make Application To and Accept Funds from the IRRRB for all Fiscal Year 2018 Programs subject to the City Clerk notifying the council prior to any filings being made on behalf of the City of Aurora. MOTION CARRIED.

Moved by Worshek and supported by Lakso to adopt Resolution 2017-14 Approving the City of Aurora Fire Department Interview Committee recommendation to hire Jeremy Tynjala and Joseph Furry for the position of Firefighter with the Aurora Fire Department. MOTION CARRIED.

Discussion was held regarding analysis done by Energy Insight, Inc regarding the replacement of old lighting structures in city hall, the library, and the public works garage

with new LED lights that would save the city money. Council members agreed that this is a good idea but the up-front costs for replacing the fixtures was prohibitive from moving forward with this immediately. So the discussion on this will be tabled and picked up at a later date.

Discussion was held regarding a proposal from Mesabi Sign that contained two options to update the main sign located near Highway 135. Council members agreed that an update to the sign is needed and focused on the option that uses the existing wood structure and steel supports. This option will be included in the 2018 budget for city council approval at a later date.

City Council reviewed the management letter from Walker, Giroux, and Hahne. Several suggestions made by the audit firm have already been implemented. One of the suggestions is to eliminate the “round-up” option on resident utility bills and using the excess funds as a donation to the city for the city 4th of July fund.

Moved by Worshek and supported by Lakso to eliminate the Round-Up option on resident utility payments as of November 1, 2017 per auditor recommendation and to issue a check to Celebrate Aurora for the remaining balance. MOTION CARRIED.

Moved by Worshek and supported by Cromley to approve a 2% increase for the East Range Police Department budget. MOTION CARRIED.

Discussion was held on the 2018 budget.

Councilor Cromley left the meeting at 7:40 p.m.

Moved by Hess and supported by Lakso to establish a special meeting for Monday, September 25, 2017 at 6 p.m. MOTION CARRIED

Moved by Worshek and supported by Lakso to adjourn the meeting. MOTION CARRIED

Meeting adjourned at 7:57 p.m.

Mary Hess, Mayor

ATTEST:

Tim Kauppi, City Clerk/Treasurer