

**MINUTES
SPECIAL MEETING OF THE AURORA CITY COUNCIL
CITY/TOWN GOVERNMENT CENTER
TUESDAY, APRIL 10, 2018
1:00 p.m.**

PRESENT: Councilor Worshek, Gregor, Cromley, Lakso, Mayor Lislegard

ABSENT: None

ALSO PRESENT: Wayne Thuringer, Aurora Public Works Director; Tim Kauppi, Aurora City Clerk/Treasurer

The meeting was called to order by Mayor Lislegard at 1:00 p.m.

Discussion was held regarding the organizational structure of the clerk's office with an emphasis being placed on adding a position that would be dedicated mostly to accounting issues and tasks. The council reviewed the job description as presented and discussed each of the duties involved. After reviewing the proposed job description, the council agreed that no further edits or changes were needed.

Moved by Gregor and supported by Worshek to approve the job description for Accounting Clerk. MOTION CARRIED

Moved by Cromley and supported by Worshek to approve the pay equity job points for the Accounting Clerk at 203 points. MOTION CARRIED

Moved by Worshek and supported by Gregor to approve posting the job description for Accounting Clerk and to solicit applications for the position. MOTION CARRIED

Moved by Cromley and supported by Lakso to adjourn the meeting.

Meeting adjourned at 1:13 p.m.

David Lislegard, Mayor

ATTEST:

Tim Kauppi, City Clerk/Treasurer